

**Bulkeley and Ridley Parish Council Annual (first) Meeting**

**On Tuesday 17<sup>th</sup> May 2016**

**At 7.30 pm in the Bickerton Village Hall**

**AGENDA**

No	Item	Presented by:														
1.	Apologies															
2.	Declarations of Interest															
3.	Chairman:- To elect a chairman for the year 2016 – 2017															
4.	Vice Chairman - To elect a vice-chairman for the year 2016 – 2017															
5.	Chairman's Report															
6.	Appointment of Officers:- <ul style="list-style-type: none"><li>• Bickerton Burial Board Representatives</li><li>• Association of Parish Councils Representatives</li><li>• Bank Signatories</li><li>• Bunbury Charities</li><li>• Bickerton Village Hall</li></ul>															
7.	Approval of the Minutes of the Meeting held on 16 <sup>th</sup> February 2016															
8.	Matters Arising from the Minutes															
9.	Open Forum - residents can raise issues with the Council in open discussion															
10.	Policing:- Police Cluster Meeting:- To receive report	IH														
11.	Adoption of the Code of Conduct - To agree that the Council adopts the Code of Conduct for Members															
12.	Standing Orders - To agree adoption of the Council's Standing Orders															
13.	Financial Report:- 13.1 To agree to appoint Richard Salmon to carry out the internal audit. 13.2 To accept and approve the Risk Assessment (see attachment) 13.3 To accept and approve the Annual Return for Audit purposes (see attachment B) 13.4 To accept and approve the Annual Governance Statement 13.5 To accept and approve the following payments:- <table border="1" data-bbox="186 1659 1339 2005"><thead><tr><th>Details of Payment</th><th>Amount</th></tr></thead><tbody><tr><td>Bickerton Village Hall</td><td>tbc</td></tr><tr><td>Running Costs</td><td>Tbc</td></tr><tr><td>Kevin Jones</td><td>Tbc</td></tr><tr><td>CHALC membership</td><td>£ 101.15</td></tr><tr><td>Community Links Insurance</td><td>£ 170.68</td></tr><tr><td>Cheshire Community Action membership</td><td>£ 20.00</td></tr></tbody></table>	Details of Payment	Amount	Bickerton Village Hall	tbc	Running Costs	Tbc	Kevin Jones	Tbc	CHALC membership	£ 101.15	Community Links Insurance	£ 170.68	Cheshire Community Action membership	£ 20.00	Clerk
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Bickerton Village Hall	tbc															
Running Costs	Tbc															
Kevin Jones	Tbc															
CHALC membership	£ 101.15															
Community Links Insurance	£ 170.68															
Cheshire Community Action membership	£ 20.00															

	Richard Salmon (internal Auditor)	£ 30.00	
	Barlows (install Defibrillator in phone box)	£ 36.22	
	Plaque for Diamond Jubilee Tree	Tbc	
	Website set up costs (reimburse M Dixon)	£ 72.00	
	Paint for phone box (reimburse I Hastings)	£ 10.99	
14.	Planning Update:- See planning register for applications received		
15.	Community Pride Competition:- 13.1 To receive update 13.2 The future 13.3 To agree how many hours for Kevin Jones is to work		IH
16.	Council status:- To receive update regarding merging of Bulkeley and Ridley Parish Council into one		
17.	Key Issues:- Responses by and feedback from CEC to Planning Submissions from Parish Council		MD
18.	Phone Box / AED Unit:- to receive update		IH / AM
19.	Website:- To receive update for Parish Council website and to approve layout		Clerk / MD
20.	Bunbury Charity Report:- To receive report		MH
21.	Media Policy:- To adopt Media Policy		MD
21.	Bickerton Village Hall:- To receive report		SG
22.	Clerk's Report		Clerk
23.	Correspondence		Clerk
24.	Date of next meeting:- Tuesday 27 <sup>th</sup> September 2016		

**The Annual Parish Meeting will follow at 8.30 pm**

Signed:- *Ruth Jacks* (clerk)      Date:- 11<sup>th</sup> May 2016

## Correspondence Received:-

**Post:-** CCA – Community Pride Competition 2016

## Emails forwarded:-

10 Feb - Call to action to Clean for The Queen  
11 Feb - ChALC E-Bulletin W/ending 12.2.16  
11 Feb - Community Transport Survey  
18 Feb - ChALC E-Bulletin w-ending 19.2.16  
22 Feb - Crewe & Nantwich Area Meeting – 7<sup>th</sup> April  
22 Feb - You're invited to Rural Crime Conference (29 Feb 2016)  
22 Feb - Weekly Email News Digest - Monday, 22 February, 2016  
25 Feb - ChALC E-Bulletin w/ending 26.2.16  
25 Feb - ChALC Training Session – Roles and Responsibilities  
25 Feb - Update from the Chief Constable and Police & Crime Commissioner for Cheshire  
25 Feb - Rural Vulnerability Service - Rural Broadband - February 2016  
26 Feb - Marton Neighbourhood Plan - Proposed Plan Submitted to Cheshire East Council  
29 Feb - Weekly Email News Digest - Monday, 29 February, 2016  
3 Mar - ChALC E-bulletin 4.3.16  
4 Mar - Cheshire East Council - Local Plan Strategy – Proposed Changes Version (For Consultation): Formal Representation Period  
4 Mar - PCC MEETING WITH CHESHIRE EAST PARISH COUNCILS, on Monday 14 March 2016 at 6.30pm in the Silk Room, Town Hall, Macclesfield, SK10  
7 Mar - C&N Area Meeting Mins  
8 Mar - Local Plan Strategy - forthcoming consultation exercise  
8 Mar - Cheshire East Council - Local Plan Strategy - Proposed Changes Version (For Consultation): Town and Parish Local Plan Engagement Event  
10 Mar - CHALC Bulletin  
14 Mar - CHALC – and the question is?  
14 Mar - Weekly News  
17 Mar - CHalc Bulletin  
18 Mar - Highways meeting dates  
21 Mar - Crime Commissioner election Notice  
21 Mar - Weekly Email News Digest - Monday, 21 March, 2016  
23 Mar - Spotlight on Heart of the Village  
23 Mar - [Participatory Budgeting](#)  
23 Mar - C&N Area meeting  
23 Mar - Chalc Bulletin  
31 Mar - Chalc Bulletin  
6 Apr - Consultation - Cheshire East Residential Design Guide SPD  
6 Apr - Draft Cheshire East Residential Design Guide SPD Meetings  
7 Apr - ChALC E-bulletin  
7 Apr - The Queen's 90th Birthday Celebrations

13 Apr - Draft Cheshire East Design Guide Public Consultation  
14 Apr - Rural Vulnerability Service - Rural Broadband - April 2016  
14 Apr - Chalc Bulletin  
14 Apr - Statement of Persons Nominated for Police elections  
14 Apr - May / June Partnerships Newsletter - request for articles  
18 Apr - Crewe & Nantwich Area Meeting  
25 Apr - Weekly Email News Digest - Monday, 25 April, 2016  
27 Apr - Rural Vulnerability Service - Fuel Poverty - April 2016  
27 Apr - Funding Alerts  
28 Apr - Parish and Town Council presentations  
29 Apr - Chalc Bulletin  
3 May - Weekly Email News Digest - Tuesday, 3 May, 2016  
5 May - ChALC E-Bulletin  
6 May - Town and Parish Council Conference Request for agenda items  
9 May - Weekly Email News Digest - Monday, 9 May, 2016  
10 May - Photo Competition - Spring Summer Displays